

Contact Information & Store Agreement

Artist Name _____

Mailing Address

Contact Number	E-mail
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My preferred contact method is: ☐ Phone ☐ Email

List of all the material used to create each object and where they were collected / obtained.

Item Name	Materials	Location collected / obtained	Price
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Items are listed as (please check ONE box)

Wholesale	
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Retail	
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Wholesale: What is your Wholesale Price?

Wholesale price is determined by adding cost of labor to cost of supplies and materials. If your time is worth \$50 per hour and it takes you 30 minutes to create a pair of earrings with materials that cost \$10, the wholesale cost of that pair of earrings is \$35.

Retail: At what price do you want us to sell your work?

Retail is typically twice the wholesale cost but can be as high as 3 to 4 times the wholesale cost. As the artist, you have the best idea of what your work will sell for. Please have an open heart and open mind while negotiating with the Gallery Manager. We may suggest selling at a different price depending on the current market. Ultimately, you are the master of your creation, and as such, make the ultimate decision on what the selling price will be when placing your work on consignment.

Cost of Consignment is 25%

As the artist, you determine the price of your work in the Alutiiq Museum Store. If you decided to sell your work at \$100, you will receive \$75 (75% of \$100) and \$25 (25% of \$100) will go to the museum. If you tell us you want to receive \$100 we will divide \$100 by 75% (100% / 75%) and \$133.33 will be the selling price. 25% of \$133.33 is \$33.33. \$133.33 subtract 33.33 is \$100. You receive \$100 (75% of \$133.33) and the museum receives \$33.33 (25% of \$133.33).

Reissued Checks

There is a \$20 reissue fee for any uncashed checks. Artist checks expire three months after issue. If you are planning extended travel that may interfere with availability to cash checks within the 3-month period, let us know and we can hold checks until you return or we can temporarily forward checks to an alternate address. If you have questions email samantha@alutiiqmuseum.org or call 844-425-8844.

I have read the Alutiiq Museum Store Consignment Policy and agree to the terms, which include the protection of archeological materials and the legal use of animal products. I also agree to the proper use of the Alutiiq Seal, Silver Hand, and Made-In-Alaska logos.

Artist Signature _____

Date _____

Gallery Manager Signature _____

Date _____